

UHRICHSVILLE CITY COUNCIL
Thursday, September 10, 2020

Council President Robert Cottrell called the meeting to order at 7:00 p.m.

ROLL CALL showed the following members present: Mr. Zucal-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-yes; Mr. Huff-yes; Mr. Fox-no.

The Pledge of Allegiance was led by Council Clerk Trisha Addison.

Council President Robert Cottrell asked for a motion to excuse the absence of Councilman Matt Fox. A motion was made by Ms. Myers seconded by Mr. Zucal. ROLL CALL: Ms. Myers-yes; Mr. Zucal-yes; Mr. Huff-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes.

Council President Robert Cottrell asked for a motion to accept the Council Meeting Minutes from August 27, 2020. A motion was made by Mr. Huff, seconded by Mr. Miller. ROLL CALL: Mr. Huff-yes; Mr. Miller-yes; Mr. Zucal-yes; Mr. Baker-yes; Mr. Harmon-yes; Ms. Myers-yes.

The meeting was turned over to Councilperson Amy Myers and the Special Contact/Special Recognition Committee consisting of Ms. Myers (head), Mr. Harmon and Mr. Miller. They are honoring businesses and employees of the City that have given back to the City.

- Presented Joanne "Jody" Dunlap with a Proclamation of Appreciation from the City of Uhrichsville for her service to the City including her employment as Auditor for the City of Uhrichsville beginning June 11, 1970 and retiring November 1, 2014.
- Presented Rod and Linda Smith of Rod's Donut Shop with a Proclamation of Appreciation stating Rod's Donut Shop was opened June 28, 1976 in the City of Uhrichsville and have built a well-established business and stating the City's gratitude for their many years of service.

ADMINISTRATIVE REPORTS:

Mayor Mark Haney:

- Handed out to Council copies of all the PIN notices that the City has put out since the police department took over.
- Received letter stating that we did not receive the COP grant.
- Paving is done and have been focusing on striping and cross walks. Came in under budget at \$259,000.00 including additional streets completed. Newton Paving did an excellent job. Thanked the street department for saving the City money by doing traffic control. He's already looking at next year's paving plan.
- Work at the city building is being done including duct work cleaned, air cleaners, fire bays are being cleaned as part of the COVID program.
- Have been discussing how to spend the COVID money. We have an issue separating our street department workers while traveling and are looking at purchasing two pickup trucks and spending up to \$50,000.00 each, an unmarked car for the police department spending up to \$30,000.00, and upgrading the software in the computers in the police cruisers and spending up to \$17,000.00. We also need storage for the COVID supplies. Mr. Ong added that anything over \$10,000.00 needs Council's approval. The Fire Department is interested in a Power Cot that sanitizes at a cost of around \$50,000.00. \$162,000.00 and \$82,000.00 have to be encumbered by October 15, with checks issued by December 28. The Auditor has encumbered \$88,000.00

and has spent \$6,000.00. If we are awarded the additional \$191,000.00, we have until November to encumber those funds.

- Mr. Harmon asked about the other towns that were making COVID purchases. Steubenville bought two ambulances, Chillicothe and Caldwell are buying trucks. Asked Law Director and Auditor if they were okay with spending this money. Ms. Pearch felt this was an opportunity to separate the workers in their vehicles and would not hinder projects in other departments. Mr. Harmon's only comment is that we might have this vehicle for 10 to 15 years and are there plans to replace the vehicles after that? Mayor Haney said that they will last how long we take care of them. Mr. Harmon wants it to be clear we are using CARES Act money and not General Fund money to make these purchases.
- Mr. Zucal added that he would like to see something in writing to look at and consider before spending taxpayers' money. He would prefer spending on cleaning supplies, etc. first. Mayor Haney said that those items have been looked at and purchased first. Mr. Ong said that he could put something together, but this is a permissible expense.
- A Motion was made by Mr. Baker, seconded by Mr. Huff to purchase a pickup truck for the street department spending up to \$50,000.00, conditioned upon the Law Director providing written verification that this is a permissible expense. ROLL CALL: Mr. Baker-yes; Mr. Huff-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-no; Mr. Zucal-yes.
- A Motion was made by Mr. Baker, seconded by Mr. Huff to purchase a second pickup truck for the street department spending up to \$50,000.00, conditioned upon the Law Director providing written verification that this is a permissible expense. ROLL CALL: Mr. Baker-yes; Mr. Huff-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-no; Mr. Zucal-yes.
- A Motion was made by Ms. Myers, seconded by Mr. Miller to purchase an unmarked police cruiser spending up to \$30,000.00, conditioned upon the Law Director providing written verification that this is a permissible expense. ROLL CALL: Ms. Myers-yes; Mr. Miller-yes; Mr. Huff-yes; Mr. Zucal-yes; Mr. Baker-yes, Mr. Harmon-yes.
- A Motion was made by Mr. Huff, seconded by Ms. Myers to purchase software for the computers in the police cruisers and spending up to \$17,000.00 conditioned upon the Law Director providing written verification that this is a permissible expense. ROLL CALL: Mr. Huff-yes; Ms. Myers-yes; Mr. Zucal-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes.
- A Motion was made by Ms. Myers, seconded by Mr. Miller to purchase a Power Cot spending up to \$50,000.00 conditioned upon the Law Director providing written verification that this is a permissible expense. ROLL CALL: Ms. Myers-yes; Mr. Miller-yes; Mr. Huff-yes; Mr. Zucal-yes; Mr. Baker-yes; Mr. Harmon-yes.
- Council President asked Mayor Haney to provide a list of items for the agenda to the Council Clerk by the Monday before the meeting so that Council has a chance to review items before the meeting. Mayor Haney will give us what he has by Monday.

City Services Director Belle Everett:

- Absent.

Law Director James J. Ong:

- Asked for guidance from Council, in May he provided a Memo regarding the use of internet sales for unneeded equipment. If Council wants to go through with that he could provide the necessary Resolution, or Council could assign it to committee. Ms. Myers said that was approved at the last meeting by Motion. Mr. Ong said a formal Resolution is needed and he would prepare one.
- Mayor Haney said we will be getting rid of the old boom truck and is there a preference on how to get rid of it? Mr. Ong said we would enter into a contract with the expectation that everything goes to this company to do, but we are not under contract now. Mayor Haney said that we have

done it by sealed bid in the past. A Motion was made by Mr. Zucal, seconded by Mr. Harmon to advertise for sealed bids for sale of the old boom truck, with Council having the right to accept or reject all bids, with all bids being in by the second meeting in October, with the money going back to the street fund. ROLL CALL: Mr. Zucal, Mr. Harmon, Mr. Baker-yes; Mr. Miller-yes; Ms. Myers-yes; Mr. Huff-yes.

- Updated Council that he still awaits results of the lien search on the properties Council designated for demolition. He wants to make sure we don't have an issue with Tax Ease. Once the lien search is back, Council has authorized the foreclosure sales on those. The County will be paid the \$2,500.00 per parcel to start the process under the Land Reutilization Program. If the property does not sell after two attempts at sheriff sale, then it will be deeded over into the name of the City, all of the liens will be wiped out, and the City is free to sell it to whomever. Ms. Myers asked if investors have to wait until the City owns and they do.
- Asked that Council go into Executive Session at the end of the meeting to discuss pending litigation.

Auditor, Julie Pearch:

- Urged everyone to document requests for CARES Act money.
- Had an audit of the Jedd Fund that has been dormant for years because we don't have a retention policy and we records policy. Mr. Harmon said there is a board but they do not meet. He has contacted everyone on the committee but there have not been any meetings.

Treasurer, Bob Michels:

- Absent.

Correspondence:

- None.

Committee Reports

Mr. Fox – Absent.

Mr. Huff – Nothing to report.

Ms. Myers- Reminder that the next Finance Committee meeting will be Tuesday, September 22, 2020 at 10:00 a.m.

Mr. Harmon – Economic Committee met tonight, September 10, 2020 at 6:30 p.m. The minutes will be drafted and sent to Council.

Mr. Miller – Ambulance Committee met three weeks ago. Read the report to Council.

Mr. Baker- Ordinance Committee met September 3, 2020 and a copy of the minutes was provided to Council and read. Ms. Pearch asked about the Accident Reports and strongly suggested that there be a policy instead of an ordinance, with policies being all in one manual. Mr. Ong said his position is all of that is done through Union Contracts and a manual could include the department heads, the Mayor's secretary, and Jody's position. Ms. Pearch said the policy could be that you have to report an accident within a certain amount of time, as a city-wide policy. Mr. Ong said the City needs to negotiate with all departments to have a similar policy. Mr. Zucal mentioned that while budgeting for 2021, we should look at Clemmons & Nelson in Columbus to do a draft personnel policy and get a price from them. Mayor Haney added that we need to know when someone is hurt at work, it is common sense to report it right away.

Mr. Zucal – Nothing to report.

Old Business:

Mr. Fox – Absent.

Mr. Huff – Nothing to report.

Ms. Myers – Fill out your census. Reminded everyone to watch their spending, just because it is budgeted doesn't mean we have to spend it.

Mr. Harmon – Thanked the administration, the police department and fire department for a job well done on the property improvements and feels it is going the right way and glad to see that a lot of the PIN notices were on his list that had been submitted to the administration.

Mr. Miller – Nothing to report.

Mr. Baker – Nothing to report.

Mr. Zucal – Nothing to report.

New Business

Mr. Fox – Absent.

Mr. Huff – Nothing to report.

Ms. Myers – Nothing to report.

Mr. Harmon – During the Economic Committee meeting earlier tonight, members have agreed to extend the deadline for the Small Business Relief Program. Small businesses will have an opportunity to apply for up to \$2,500.00 of funding. Both the committee and the administration have agreed to keep this grant program open until Monday, September 21, 2020. Awards will continue to be awarded on a first come first served basis.

Mr. Zucal – Thanked the administration and the whole city for the teamwork on the paving and thanked Mayor Haney for spending so much of his time on the project. Also, asked Mayor Haney to let Council know when he has found what he wants to purchase as far as the pickup trucks and police vehicle.

Mr. Miller – Nothing to report.

Mr. Baker – Nothing to report.

Visitors:

Wendy Mann, Twin Cities Kids' Coalition, 121 Lake Street, Uhrichsville. She has people at the railroad tracks property cleaning it up. Thanked the Mayor and Belle for their communications through this. She is speaking with CSX and RJ Corpman. Will be talking to AEP about a grant for new street lights on the west side to making a safer environment. Council President Cottrell thanked Ms. Mann for her family's dedication in cleaning up the property. Mayor Haney also expressed his gratitude.

Danielle and Jeremiah Lippencott, 545 W. Third Street, Uhrichsville. Their home was pictured on the front of the Times Reporter in the article about PIN notices and clean up in the City. They were unhappy with their home being pictured without their permission and unhappy that the latest PIN notice was served on them at 2:00 a.m. Mr. Lippencott is a mechanic and works on his property and often the materials that are on their property are being used to fix vehicles or people have dropped off items for him to recycle.

Shane Milligan, 405 N. Uhrich Street, Uhrichsville. Following up on the sewer line problem at his property.

ORDINANCES/RESOLUTIONS:

ORDINANCE 27-20 AN ORDINANCE ESTABLISHING THE TERMS OF OFFICE OF PRESIDENT PRO TEMPORE Third Reading

A Motion to approve the Ordinance was made by Mr. Zucal, seconded by Mr. Huff. ROLL CALL: Mr. Zucal-yes; Mr. Huff-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-yes.

ORDINANCE 28-20
AN ORDINANCE AMENDING CERTAIN ARTICLES OF THE
CODIFIED ORDINANCES OF THE CITY OF UHRICHSVILLE REGARDING
ATTENDANCE AT COUNCIL MEETINGS BY COUNCIL MEMBERS

Third Reading

A Motion to approve the Ordinance was made by Mr. Huff, seconded by Mr. Baker. ROLL CALL: Mr. Huff-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-yes; Mr. Zucal-yes.

ORDINANCE 29-20
AN ORDINANCE AMENDING CERTAIN ARTICLES OF THE
CODIFIED ORDINANCES OF THE CITY OF UHRICHSVILLE REGARDING
THE OFFICE OF CLERK OF COUNCIL

Third Reading

A Motion to approve the Ordinance was made by Mr. Zucal, seconded by Mr. Miller. ROLL CALL: Mr. Zucal-yes; Mr. Miller-yes; Mr. Baker-yes; Mr. Harmon-yes; Ms. Myers-yes; Mr. Huff-yes.

ORDINANCE 30-20
AN ORDINANCE AMENDING CERTAIN ARTICLES OF THE
CODIFIED ORDINANCES OF THE CITY OF UHRICHSVILLE REGARDING
THE WORK SCHEDULE OF THE MAYOR'S ADMINISTRATIVE ASSISTANT

Third Reading

ORDINANCE 31-20
AN ORDINANCE AMENDING CERTAIN ARTICLES OF THE
CODIFIED ORDINANCES OF THE CITY OF UHRICHSVILLE
REGARDING PETTY CASH

Third Reading

A Motion was made to approve the Ordinance by Mr. Baker, seconded by Mr. Miller. ROLL CALL: Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-yes; Mr. Huff-yes; Mr. Zucal-yes.

ORDINANCE 33-20
AN ORDINANCE ESTABLISHING THE RATE OF PAY FOR THE MAYOR'S
ADMINISTRATIVE ASSISTANT, RESCINDING ALL PRIOR INCONSISTENT
ORDINANCES, RESOLUTIONS AND APPROVED MOTIONS,
AND DECLARING AN EMERGENCY

Second Reading

A Motion was made by Mr. Zucal to suspend the rules provided that the language is included that this person is an unclassified employee and exempt from collective bargaining, seconded by Mr. Huff. ROLL CALL: Mr. Zucal-yes; Mr. Huff-yes; Mr. Baker-yes; Mr. Miller-yes; Mr. Harmon-yes; Ms. Myers-no. Motion did not pass. Mr. Ong will amend the Ordinance.

ORDINANCE 35-20
AN ORDINANCE AMENDING CERTAIN ARTICLES
OF THE CODIFIED ORDINANCES OF THE
CITY OF UHRICHSVILLE REGARDING
THE SCHEDULING OF SPECIAL COUNCIL MEETINGS

First Reading

Mr. Ong asked for guidance from Council as to proceeding with an investigation of Mr. Milligan's property. There is a line that runs through his property. Mr. Milligan believes it is an old storm sewer line that runs through his property. Mr. Galbreath says the City has never maintained that area and no records have been found. Mr. Galbreath's concern is if it is a storm sewer, why is there a line running directly from Mr. Milligan's house to the storm sewer. Mr. Milligan is willing to sign a waiver allowing the City to come onto his property and he's requesting that the area be cameraed to see how far it goes and if it is an old storm sewer line. Mr. Milligan should cover half of the cost and if the findings would be inconclusive he would then have to reimburse the City for the City's one-half of expenditure. If it is a line and the City decides to take it over, they would issue an order directing him to disconnect the line from his home. The cost would be around \$2,000.00 for the camera for the day. Council directed Mr. Ong to prepare an agreement to review.

A Motion to go into Executive Session was made by Mr. Harmon, seconded by Ms. Myers at 8:36 p.m.
ROLL CALL: Mr. Harmon-yes; Ms. Myers-yes; Mr. Huff-yes; Mr. Zucal-yes; Mr. Baker-yes; Mr. Miller-yes.

A Motion to return from Executive Session was made by Mr. Zucal, seconded by Mr. Harmon at 8:51 p.m.
ROLL CALL: Mr. Zucal-yes; Mr. Harmon-yes; Mr. Baker-yes; Mr. Miller-yes; Ms. Myers-yes; Mr. Huff-yes.

COMMITTEE ASSIGNMENTS:

None.

Other Discussions:

Planning Trick or Treat with the Village of Dennison on October 31, 2020.

The Moose is having a Rib Cookoff this Saturday with Ms. Myers, Mr. Harmon and Dennison's Mayor judging.

Meeting Adjourned at 8:54 p.m.


Trisha Addison
Clerk of Council


Robert Cottrell
Council President