

UHRICHSVILLE CITY COUNCIL
Thursday April 28th, 2022

Council President Pro Tem Amy Myers called the meeting to order at 7:00 p.m. Due to President Cottrell out sick.

ROLL CALL showed the following members present: Mr. Fox-yes, Mr. Huff-yes, Ms. Myers-Yes, Ms. Mann- yes, Mr. Engstrom- yes, Mr. Goshorn- yes, Mr. Zucal-yes.

The Pledge of Allegiance was led by Council Clerk Jen Wright.

Council President Pro Tem asked for a motion to accept the Council Meeting Minutes from April 14th,2022. A motion was made Mr. Huff, seconded by Ms. Mann. ROLL CALL: Mr. Fox- Yes, Mr. Huff- yes, Ms. Myers- Yes, Ms. Mann-Yes, Mr. Engstrom- yes, Mr. Goshorn-yes, Mr. Zucal-yes.

Special Recognition Committee recognized the Claymont Mustang Cheerleaders for their special efforts in the community. All Cheerleaders were named and recognized.

ADMINISTRATIVE REPORTS:

Mayor Mark Haney: Absent

City Services Director Belle Everett:

- Update on the Waterpark: the pumphouse it is near complete and the water fountain is near completion. The slides will be painted around May 10th and we have Fence bids out. Saturday May 28th opening of Waterpark.
- They have done electrical part and started to get ready to pour the foundation and worked on the lights at the park. The 1st one is complete. 2nd court is set to start work on next week weather permitting.
- Uhrich St is wrapping up, E. 11th St. Storm sewer start with the water issues.
- Bids for asphalt are next week.
- Baseball Opening May 7th.
- New Dump truck arriving, Bobcat/minihoe are ordered.
- Police Cruiser may not arrive until late fall/winter due to shortage.
- Sold the '97 Boom Truck for \$22,100 and use money to possibly buy a reclaimed hotbox. The 1 ton dump truck is going to be listed here next.
- 2014 Cruiser is listed and bid is at \$2,000 currently and money will go into PD fund.
- Patching streets, Shelley and Sands returned to the City to finish the work that needed fixed on the list.
- Reviewing bids for westside basketball court.
- Meeting with Thrasher regarding City Building and possible expansion and Waterpark expansions and improvements
- Twin City Water and Sewer Minutes were presented to council
- Introduction of Johnna Metcalf of AmeriCorps Vista and Rural Action
 - Spoke about Small Business Social May 5th at StreetSide Diner in Dennison for all of Tuscarawas County
 - Helping Small Businesses in Rural Areas
 - Recycling event in Dennison

? - Mr. Zucal pointed out focusing on Litter along highway and areas
Ms. Mann Thanked her for her work and would love to sit down with her

- Questions for Belle
 - Mr. Fox-
 - Waterpark expansion- can you tell me more? Response- No I wasn't at the meeting
 - Mr. Zucal-
 - -W. 7th St. by cemetery there are old NO PARKING signs that are not legible.
 - -Maple and Eastport Ave. Water issue with leaves, southside of Maple- mid Maple Ave. Response- I'll check it.
 - Tree City USA- Lola Lewis- can you look into that? Response- I thought you were looking into that. I have been putting out other fires. I have not called her. I have not received any applications from her. If you can reach out to her and see if there is and help that would be great. Jim- I will talk to her, I think it is important to keep it.
 - ODOT- mowing on highway Oct. 1st. Is there a "home rule" Response- I will check with JJ on that.

Motion made to approve the Twin City Water Minutes by Mr. Huff, seconded by Mr. Zucal. ROLL CALL: Mr. Huff- yes, Ms. Myers- yes, Ms. Mann-yes, Mr. Engstrom- yes, Mr. Goshorn- yes, Mr. Zucal- yes, Mr. Fox- yes.

Chief Beal introduction of New Patrolman Elmore. Joined March 23.
Law Director James J. Ong: Absent

Auditor Becky Carpenter:

- Nothing

Treasurer, Bob Michels:

- Absent.

Correspondence:

- No

Old Business:

Mr. Fox- Nothing
 Mr. Huff- Nothing
 Ms. Mann- Nothing
 Mr. Engstrom- Nothing
 Mr. Goshorn- Nothing
 Mr. Zucal- Nothing
 Ms. Myers- Nothing

New Business

Mr. Engstrom- Nothing
 Mr. Goshorn- Nothing
 Mr. Zucal- Belle if you could talk with the Mayor and in the Committee assignments we have paving listed as "Council as the whole" and I would like to see the Council as a whole meet on paving so we have participation and the city has participation on what, not that it isn't, on what gets paved and where and how we are going to expend our funds so we all know asphalt is petroleum products so it is going to be way up this year in cost. I just think we should have a special meeting as a group to understand what is going on with the paving. Belle- Maybe you could pass that along to the Mayor in an email perhaps. Mr. Zucal- No- I just did that publicly right and it's fine right here. Thank you.

I was contacted by one of the county commissioners and this may include the chief and law director too. There is an ongoing issue that needs resolved they're looking to their council person and I am council to the whole, the property Mazzan? I stated I would bring it up at council to be addressed by the Chief, law director and Service director. If they could get an answer. I feel that it is something administrative not legislative. I am willing to help but I think it needs addresses. Belle- May I address that – I am very familiar with Ms. Mazzan and the Deersville Ave property. We have been in contact with her, myself, JJ and the Mayor. She didn't get the answer she wanted about putting a 6ft fence up along the road and it is not permissible per code and is upset and keeps coming back. Her brother lives adjacent to that address and has aluminum siding lying in the roadway, Chief Beal can attest to their officers have been down there. Ms. Mazzan is one of 14 people who own the property, she is the only one who has complained. The property is behind \$11,000 in taxes. Mr. Zucal- according to her she is interested in an alley vacation. Belle-yes- interrupted by Mr. Zucal- I just think it needs to be addressed or at least something in writing. Belle- I have given her something in writing.

Mr. Fox- For Wendy Mann- Health and Safety Mtg Chair- can you look into the paving of the lines on the street out to the high school on North Water St. I feel it is a safety issue.

Mr. Huff- Nothing

Ms. Mann- Attended a Webinar for Rural Hunger for Food Insecurities. Grant opportunities for Food Pantries for Schools available. Downtown Business- Downtown Business Association (DBA) can we establish one, is there a way to have a new Business Kit?

June 5th is Fiber Art Fest put on by Pindrop Shop with food truck and animals.

In May could we have 2 a sidewalk sale and Chick-fil-a truck would come.

Make a Downtown Square area, more community events.

Webinar Harbor joint center for housing, spoke about tax incentives for new home owners.

Spoke with the Mayor and Chad Stutzman whose church has a similar program to 8 days of hope, they have 10-12 people who volunteer and would help people with things that need cleaned up. This would show community and possibility to have a cook out.

Jessika Zontini- plants the flowers in the city, takes the water all around to water the plants. This goes back to the DBA if we had it we could all communicate and help out together with this issue and it would help build the community.

Ms. Myers- nothing

Committee Reports

Mr. Fox- nothing

Mr. Huff- nothing

Ms. Mann- nothing

Ms. Myers- Finance Meeting met earlier, minutes next time. Next Finance Committee meeting is May 26th @ 6pm

Mr. Engstrom-nothing

Mr. Goshorn- nothing

Mr. Zucal- Cemetery Meeting in April, request was Parking Signs as spoken about earlier. I read Mrs. McPeck letter, I am planning to schedule a committee meeting May 12th in council chambers for possibility of establishing "Zoning/ Building Enforcement Board" and Building code and enforcement commission which would include a downtown review board. I think we need a zoning code enforcement official there are some requirements in Columbus I have looked up online and read up on those. I think we can meet those requirements. I think that is a board that would be well designed as Mrs. McPeck has put in here to include council, administration, private business people and a mix of local constituents. We will put a group together to look at that. Again, we will meet May 12th at 6pm.

The other part for committee assignments- I think Michael Huff heads up the Ordinances and codes- I have looked and they are very old and dated. I think there are a lot of things that are hindering us to be able to move forward as a city. Because we are requiring permits for replacement work, I have talked to Mr. Fox about that, you know people want to put in new windows or a new roof and invest in their home but are being penalized for that. I think building codes are made for changing the footprints of the home, adding a swimming pool or putting up a new fence. There has to be requirements, rule of government isn't to prohibit but to regulate. What is a fence? Is it sheet metal you haul in from a scrap yard- no. We need to look at that and organizations and businesses that create comprehensive code reform. We need

to bring our code up to date and treat our people fairly. I think it is a twofold process, I'll be glad to chair the portion that was given to me and I look to you Ms. Myers as acting or talk to President Cottrell to take a comprehensive look at our codes.

Ms. Mann- along with that, I was talking with a business and how ECOBA limits growth and I would like to look into this also.

Ms. Myers- We all have the new list of council committees- as we are chairs- we are to be scheduling monthly meetings. It is up to you schedule and email Jen and Times Reporter.

Belle- piggybacking on these comments about ECOBA- the city can not change these it is a county process. We just met with Mako's and their Architect about their issues for variances. Ms. Mann-ECOBA is State? Belle- Right now we have a Building that is being investigated and served a citation by the Fire Dept., we met with the Fire Marshall, JJ, Chief Edwards and Captain Crouse, that building has been served, the owner is trying to sell I understand, but that citation will follow the new buyer. It is a very expensive task of what needs done. We are trying to work with some of the business owners have had. Ms. Mann- I feel like we have done a good job, I am just passing along what my constituents are saying and I feel as though there are a lot of stepping on toes. Belle- commercial vs residential are very different. Mr. Zucal- I appreciate your knowledge and I believe at one point council would have voted to accept them.

Visitors:

- o Gayle Mick- visiting
- o Rita McPeek- Is anyone allowed to come to that meeting? Mr. Zucal- yes, it is a public meeting. I acknowledged answers in the letter I passed out and I am trying to learn a lot about the building and zoning laws. Gayle Mick- thank you for helping with the years of flowers in the city prior to Jessika Zontini. Community Yard Sales – are we having them- yes, Same as Dennison. Community Clean up- (not scheduled due to excess of trash being put in. Belle- Roll Offs- ordinance in works due to excess time of having them in place.
- o Mr. Fox commented about community clean up can we have surveillance on it?
- o Ms. Mann re: PIN notice- violates privacy of person. Not a positive reinforcement and bullying and do not agree with putting anyone on "front street"
- o Ms. Myers- thank you Ms. Mick for your passion for the downtown area and Ms. Mann if you need help that is who you can look to.
- o M. Borovich- visiting
- o Marti Wells- Free Library given by Dennison Rotary- put in by Gazebo by Park Memorial. The rotary did get a small grant from Rotary to place a camera over gazebo library and memorial. Need permission for it, but Rotary takes care of it. June 15th the report needs sent in, Belle will follow up. Also- I am in need of a letter of for the Car Show during Railroad days for a Waterpark donation letter.

-Motion to approve the Rotary Library made by Mr. Zucal and seconded by Ms. Mann. ROLL CALL: Ms. Myers- yes, Mr. Engstrom- yes, Mr. Goshorn- yes, Mr. Zucal- yes, Mr. Fox- yes, Mr. Huff- yes, Ms. Mann- Yes.

Also, rotary sign is not fixable and needs replaced. Still needs \$10,000. There will be opportunity to buy ads on sign with restrictions of no alcohol/vaping/cigarettes.

- o Chief Edwards- 587 calls April, 2 fires, doing training classes. We got approved for some grants that I can't speak about just yet.
 - o ? -Mr. Fox- Westside lot- are we doing the Burn house? Judd- yes Cpt. Crouse is looking at the Trees.

ORDINANCES/RESOLUTIONS:

- Motion to enter into agreement with REA and Associates for the Audit agreement. Motion made by Ms. Mann and 2nd by Mr. Huff. ROLL CALL: Ms. Mann- yes, Mr. Engstrom- yes, Mr. Goshorn- yes, Mr. Zucal- yes, Mr. Fox-yes, Mr. Huff- yes, Ms. Mann- yes.
- 06-22: **Ordinance to Establishing the Rate of Pay for the Position of Part time seasonal employee of the City Service Dept and Declaring an Emergency.**
 - Ms. Myers assigned to Finance Committee
 - Ms. Myers also sent Ordinance 07-22,08-22,09-22 to the Finance Committees. She stated we need the reviews for those Belle before we proceed with raises. Belle stated that the money is appropriated and she spoke with JJ and gave me the ordinances to present tonight, I was asked to present them. Amy-right we need the reviews first. Belle- I have reviews with me. The reviews if you would like to, we would have to go into Executive session, the Evaluations is what you are saying, I want to make mention that these 3, Police, Fire and Street haven't had raises since 2019. Ms. Myers- that is correct. Belle-right. Ms. Myers- but we also have to follow process and we have to review the evaluations first which is part of the ordinance and then we can review tonight and these will still be assigned to the finance committee. Belle- will they keep the same numbers. Ms. Myers- yes, they can.

COMMITTEE ASSIGNMENTS:

Review of Ordinance and Codes- Mr. Huff

Paving- Speak with Mr. President

Safety Committee- Yellow lines and Handicap signs put up at Jr High. Maybe paint down there Uhrich and 6th.

Other Discussions:

Ms. Myers- does anyone want to make a motion to go into Executive Session to look at reviews? Mr. Zucal- JJ isn't here tonight. Ms. Myers- He is not here. Belle- to comment, he hasn't seen the Evaluations. Ms. Myers- He hasn't seen them? Belle- he doesn't sign off on them. The Mayor, the employee and I who sign off. Ms. Myers- that's ok but he still isn't here. He is our law director and I prefer him to be here. Any motions to go in? OK motion to adjourn?

Motion to adjourn 8:09pm



Jen Wright
Clerk of Council



Robert Cottrell / Amy Myers Pro Tem
Council President

NAME

ADDRESS

TOPIC SPEAKING ABOUT

Alexis Boyd

Myndall Bortlett

Grace Cartfield

Ahlwisch Johnson

Bethany Whitman

Nataliya Heron

Brooke Rodriguez

Mondana Fernatt

Melody Farnish

Dessika McCollins

Mandy Gladstone

Jessica Kambon

Andrea Parrish

Ruby Gladstone

Rita McPeak

April 28th
Minutes

Marti Wells ✓

Gayle Mac ✓

Milana Borosiewicz ✓

Judd ✓

April 28, 2022

To: Members of Uhrichsville City Council
Uhrichsville City Administration

When attending the last City Council meeting on April 14, I submitted a list of written questions – posed to both City Council and the City Administration.

I have repeated the questions below along with the responses I have received thus far. Answers and/or updates are in **RED** below.

1. What is the status of filling the Building Code Inspector/Official position? I understand Council has approved funds for this position from the Landlord Ordinance. Is there an active job search on this position?
 - a. **A position IS posted on the City's website but there is no job description posted. I inquired about the job description with the Administration. It appears none exists, and I was referred to City Solicitor. I left him a message, but we have not spoken on this.**
 - b. **A quick Internet search reveals a variety of posted job descriptions for both general code enforcement/zoning officials and the ICC certified Building Inspector roles. There is also an Ohio Code Enforcement Officials Association that provides training and support (including training to obtain the ICC certifications). I have copies of this information and can share on request.**
2. When will the City provide more strict enforcement of the Universal Property Management Code rules and other Ordinances as adopted by City Council?
3. Can there be more transparency on which properties have received Property Improvement Notices (PIN) as well as the follow-up and resolution? The follow-up and resolution are key to the success of a PIN program. Why are PIN notices not a matter of Public Record? Can this information be available and updated on the City's website?
 - a. **New Question: Can a report of the number and reason for PIN notices be part of the formal reports provided to Council during the public meetings?**
4. What are the plans to have **ALL ordinances** (both recent and historical) adopted by City Council on the City's website for improved public transparency?
 - a. **New Question: What is the process to review and make copies of these existing ordinances for transparency and improved enforcement?**
5. Does the City have an official Zoning Map? Can it be placed on the City's website?
 - a. **An Unofficial Zoning Map (from August 2013) does appear on the City's website, but it is difficult to read and understand.**
 - b. **I downloaded the map PDF and had a large format copy printed.**

6. Does the City have an official Map of the City limits? Can the Map be placed on the City's website?
 - a. **New Question: Is this Unofficial Zoning Map also the May of the City limits?**
7. Is there a Community Clean-up Day (or Days) on the calendar for 2022? What are the steps that can be taken to maximize the impact of this?
8. What is the number of people/properties who have taken advantage of the Community Reinvestment Area (CRA) Tax Abatement Program? Has the Program been promoted enough?
9. What are the City's specific plans for spending the American Rescue/Covid-19 Funding? Exactly how much money will Uhrichsville receive/has received from the American Rescue Fund?

New Questions:

10. I know that one property (101 Thompson) has recently been torn down. What is the specific status of the remaining 49 properties on the list of 50 blighted properties as prepared by then-Councilman Eric Harmon in May Of 2020?
11. The Director of City Services provided an Excel spreadsheet listing (as prepared by the County) of parcels with delinquent property taxes (as of October 2021) after the last Council meeting. What specific actions are happening regarding that list? How often is that listing updated?
12. Written minutes of City Council meetings used to appear on the city website. How can this begin to happen again?
13. Any update on the contract work being done by Jason Hamman of Hamman Consulting?
14. Uhrichsville is a federal Enterprise Zone. How can that be promoted?
15. How can a listing of City-owned parcels be prepared and available for the public? What is the status of a specific plan to improve, maintain, develop and/or sell these City-owned parcels? How can the process become more pro-active?
16. Will there be a Community Yard Sale Weekend in 2022? When?

Thank you for your time and consideration,

Rita McPeak

Principal, Clay Capital Development, LLC

Cell #: 925-890-4042

Email: rita@mcpeak.com

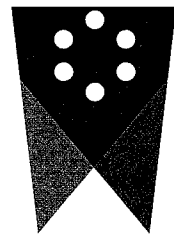
Twin City Water & Sewer District

308 GRANT STREET
DENNISON, OHIO 44621
April 21, 2022

PHONE (740) 922-1460
FAX (740) 922-2813

- Hydrant flushing is completed. Flushing started 4/17/22 at 7:00 pm and finished 4/20/22. Two men worked a 12 hour shift each continuously around the clock.
- Installed a new Mueller fire hydrant at 520 Morris St.
- Installed a new Mueller fire hydrant and 6" valve (watch valve) at Washington and S Water St.
- Installed new rebuild kit at old Water Treatment Plant PRV (Pressure reducing valve)
- 165 Laporte moved water meter pit out of roadway into yard.
- Repaired water service line leak by 112 S 2nd St.
- Worked on GIS mapping updating the diameters of the water mains on map.
- Dug out a section of concrete in back parking lot of Grant St office where concrete settled and broke. Found an old brick structure with no pipes entering or leaving. Filled hole in with rock and 304.
- Repaired water main leak at Spring & N 4th.
- Repaired water main leak at W 4th & Center St.
- Tuscoat sealed all asphalt holes from 2021.
- Inspected some of the manholes in the "East side of Uhrichsville" for the next area of smoke / dye testing.
- Installed a new pump at the Spanson Dr lift station.
- Inspected manholes around the Thornwood Park and video inspected the sanitary sewer main from the manhole on Park Ave to manhole near the practice softball field at Thornwood Park.
- Video inspected sanitary sewer main at S 3rd & Bank St (Location #4) while dye testing storm sewer. Infiltration was entering through two joints of the sanitary sewer main.
- Plugged and concreted the abandoned 8" sanitary sewer main from the stadium (Location #2).
- Inspected manholes and siphon chamber coming to WWTP from Uhrichsville Park. Manholes and Siphon are located between St Route 36 And creek.

- Cleaned and resealed manhole # 177 and manhole #179 in Deersville bottoms below Belle Alley.
- Dutchtown lift station pump # 1 was repaired at Fentons and is now back in service.
- Ordered a new pump for Aleris Lift station 3/21/22 from Buckeye Pump. Lead time is 4-6 weeks.
- S 3rd St and Bank St dug up storm sewer and sanitary sewer main. Sanitary sewer main was in overall good condition. Concreted 4 joints of the sanitary from the manhole approximately 8' upstream. Replaced the 18" storm sewer with 10'8" of SDR-35 plastic. Used plastic to clay ferncos to connect and then concreted ferncos. Dennison Street Dept assisted .
- Dug up and replaced 34' of 6" sanitary sewer main at N 4th & North St. Upon video inspecting seen the clay pipe was broken and collapsing in a couple different spots.
- Jet truck jetting line in Deersville Ave bottoms below 300 block of Deersville Ave. Sanitary sewer main is under a huge dirt pile and we are unable to currently get completely from manhole to manhole. Not sure exactly what issue is at this point. More investigation needs done, spent a couple days there at this point.
- Jet truck vac out / clean Dutchtown lift station and Deer Hill lift station to try and help pump plugging issues.
- Passed out sanitary sewer information flyers door to door at Dutchtown & Deer Hill to help with pump plugging occurrences.
- Video inspected 383.6' of sanitary sewer main in Deersville bottoms below 200- 300 block.



Special Contact
06-

4/14/23

CTO Dmy & Bill Goshorn

Chmyus explained the purpose of
the Special Recy Comm and Bill
knows of any person or company/business
to recipie of ahead & talk to
them & let me know

Answer 6:00

next Fri
create new
policy

